

## **REQUIRED DOCUMENTS FOR GRANT OF BIS ISI MARK LICENCE**

1. Company Incorporation Certificate / Business Registration Proof
2. GST Registration Certificate
3. Factory / Manufacturing License
4. Authorized Signatory ID & Address Proof
5. Trademark Authorization (if applicable)
6. Product Technical Specification Sheet
7. Manufacturing Process Flow Chart
8. List of Manufacturing Machinery
9. Calibration Certificates of Testing Equipment
10. In-house Testing Facility Details
11. Quality Control Personnel Details
12. Raw Material Test Reports
13. Product Drawings and Labels
14. Product Test Report from BIS Recognized Laboratory
15. Factory Layout Plan
16. Undertakings and Declarations as required by BIS
17. Application Forms and Supporting Documents
18. Latest Udyam Registration 2025-26 and factory address should be on the same
19. Calibration Certificate of Test Equipment
20. Contact number and email of firm on which BIS do correspondence
21. List of Raw Material, Name of suppliers and Test certificate of raw material
22. List of testing equipment / Calibration Certificate of Test Equipment
23. Pan Card of person who sign the document.

## **Other Documents Parts**

- 1) Appointment letter, photo and Educational qualifications certificate of testing personnel
- 2) Authority letter for signing BIS document executive is not signing documents.
- 3) Factory Test Report of product