

BIS ISI MARK CERTIFICATION PROCESS GUIDE

A Professional Step-by-Step Reference Guide for Manufacturers and Businesses in India

EQUAL CONSULTANCY SERVICES

Professional consultancy and coordination support for BIS ISI Mark Certification.

Website: www.equalconsultancy.com

Important: The exact BIS certification process depends on the product, applicable Indian Standard, certification scheme and current regulatory requirements. The following is a general process guide and should be verified against the latest applicable BIS requirements.

Step 1 — Identify the Applicable Indian Standard

Identify the product category and the relevant Indian Standard (IS). Check whether the product is covered by a mandatory requirement such as an applicable Quality Control Order (QCO), regulation or notification, or whether voluntary certification is available under the relevant BIS scheme.

Step 2 — Assess Product and Manufacturing Requirements

Review the product specifications, manufacturing process, factory infrastructure, quality-control arrangements and testing capabilities against the applicable requirements.

Step 3 — Prepare Required Documents

Prepare the business, factory, technical and quality-control documents required for the applicable certification route. Documents may include product specifications, drawings, manufacturing process details, machinery information, quality-control records and other supporting information.

Step 4 — Arrange Applicable Product Testing

Complete the applicable product testing requirements. Depending on the certification route, testing may involve the relevant laboratory or testing arrangements specified under the applicable BIS requirements.

Step 5 — Submit the BIS Application

Prepare and submit the applicable BIS product certification application and supporting documents through the relevant BIS application process. Applicable fees and supporting information must be submitted as required.

Step 6 — BIS Scrutiny and Clarifications

BIS may review the submitted application and documents. Where applicable, the applicant may be required to provide additional information, clarification or corrections before the process can proceed.

Step 7 — Factory Assessment / Inspection

Where applicable, BIS may conduct an assessment or inspection of the manufacturing premises. The assessment may cover manufacturing facilities, production processes, quality-control arrangements, testing facilities and relevant records.

Step 8 — Address Non-Conformities, if Any

If any observations or non-conformities are identified, the manufacturer may need to take corrective action and provide the required evidence or comply with the applicable follow-up process.

Step 9 — Evaluation and Certification Decision

BIS evaluates the applicable application, inspection findings, test results and conformity information. The certification decision is made according to the applicable BIS requirements and procedures.

Step 10 — Grant of BIS Licence / Permission to Use the Standard Mark

After successful completion of applicable requirements, BIS may grant the relevant licence or permission to use the Standard Mark (ISI Mark) for the certified product, subject to the applicable conditions.

Step 11 — Post-Certification Compliance

After certification, the licence holder must continue to maintain product conformity, follow applicable marking conditions and comply with ongoing certification requirements.

Step 12 — Surveillance and Renewal

Where applicable, the manufacturer must cooperate with surveillance activities and complete renewal or continuation requirements within the applicable timelines and conditions.

Equal Consultancy Services – Support Areas

- Product applicability and initial requirement assessment.
- Documentation preparation and coordination.
- Testing and laboratory coordination support.
- BIS application process assistance.
- Factory inspection and assessment preparation.
- Clarification and process coordination support.
- General post-certification compliance guidance.

The role of a consultant is to provide professional guidance and coordination support. The final decision to grant certification or a licence remains subject to BIS assessment and the applicable requirements.

Important Disclaimer

This guide is for general informational and consultancy reference purposes. BIS requirements, Indian Standards, Quality Control Orders, certification schemes, testing requirements, fees and procedures may change. Businesses should verify the latest applicable requirements with BIS and other competent authorities before taking regulatory or commercial decisions.

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BIS ISI Mark Certification Consultancy | Compliance Support

Website: www.equalconsultancy.com

Call: +91 77 1584 3600 | +91 80 7060 2122

Email: equalconsultancy@gmail.com | info@equalconsultancy.com